

DATE:	EVENT MANAGER:
CONVENTION NAME:	ACCOUNT # (hotel to supply):
CONTACT NAME:	PHONE #:
COMPANY NAME:	
FUNCTION SPACE:	BOOTH #(if applicable):
GUEST SIGNATURE:	

## AUDIO VISUAL - PRICE AND ORDER FORM (Per Day)

All prices quoted are per day and are subject to setup & removal labor in ¼ hour increments, 25% Service Charge and 9.50% Sales Tax

<u>ITEM</u>	Quantity	Per Unit Cost	TOTAL
INTERNET CONNECTION & POWER			
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Wireless Internet (per connection)		<u>\$45</u>	
Wired Internet (Requires 24 hours' notice with IP)		<u>\$175</u>	
Electricity/ Tabletop Power		<u>\$35</u>	
60 amp Power Drop		\$475	
MONITOR/DATA DISPLAY/PLAYERS			
55" Video Monitor with cart		<u>\$550</u>	
65" Flat Plasma Display		<del>\$650</del>	
Laptop with Windows 7		\$275	
SOUND EQUIPMENT			
Wireless Lavalier Mic		\$225	
Wireless Handheld Mic		\$225	
Audio Mixer (required with sound equipment)		<u>\$150</u>	
Sound Patch to House system (Per Section)		<u>\$150</u>	
Ballroom Sound System (2 Speakers & Mixer)		<u>\$375</u>	
MEETING ACCESORIES			
Flip Chart Package		<u>\$100</u>	
Pipe & Drape (per 10' panel)		<u>\$185</u>	
Banner Hanging		<u>\$150</u>	
Sign Easel		<u>\$25</u>	